

Shenandoah Community School District Board of Directors
Shenandoah Administration Board Room
February 12, 2024 – 5:00 p.m.
Regular Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Mason
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Public Hearing – 2024-25 School Calendar
5. Welcome To Audience
6. Public Forum
7. Administrative Reports
 - a. Elementary and Middle School - School Improvement Plans
8. Consent Agenda
 - a. Minutes
 - b. Treasurer’s Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable
 - c. Personnel Requests:

Contracts 2024-25:
Logan Hughes HS PE/Health BA/Step 1
Amy Smith Special Education BA/Step 9

Resignations:
Mike Bryant Evening Custodian effective 4/1/24
Barbara Farwell ESL Teacher effective end of school year
Alexsandra Sturm HS Associate effective 1/31/24

Modifications:
Brenda Frank Food Service/Van Driver to Van Driver

Transfers 2024-25:
Heather Burson Preschool 3-year-old to Preschool 4-year-old
Valerie Croll Preschool 4-year-old to Preschool Special Education
 - d. Fundraising Requests:
*on attached sheet
9. Action Items
 - a. Approve 2024-25 School Calendar
 - b. Approve 2024 Fremont County Fair Agreement
 - c. Approve Annual Bleacher and Overhead Inspection Contract with BR Bleachers
 - d. Approve Termination of Morgan Toler, JK-8 Associate
 - e. Approve Auditorium Seating Proposal
 - i. Accept \$100,000 donation from the Shenandoah Iowa Education Foundation

10. Informational Items

Tentative Special Board Meeting – February 26, 2024 at 5:00 p.m.

Tentative Special Board Meeting – March 4, 2024 at 5:00 p.m.

Next Regular Meeting –March 18, 2024 at 5:00 p.m.

11. Adjournment

Work Session

1. Call to Order
2. Roll Call
3. Discussion Item
 - a. FY25 Budget
4. Adjournment

*Following the work session the board will meet in exempt session for the purpose of discussing negotiations.

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – January 8, 2024
Administration Board Room

Call to Order:

Board Vice President Adam Van Der Vliet called the meeting to order at 5:04 pm. The meeting was held in person and via zoom due to inclement weather.

Roll Call:

Roll Call was answered by Directors Jean Fichter (via zoom), Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett (via zoom) and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was read by Director Van Der Vliet.

Welcome to Audience:

Vice President Van Der Vliet welcomed everyone to the meeting.

Open Forum:

Vice President Van Der Vliet read the rules for speaking during the open forum. There was no public comment.

Administrative Reports:

High School – School Improvement Plan:

Mr. Christensen went over the school improvement plan for the high school and the 3 SMART Goals as part of stage 1. These goals are to increase the percentage of 9th grade students proficient in math from 63% to 70% on the 2024 ISASP, to keep the percentage of 10th and 11th grade students proficient in math and ELA above 80% on the 2024 ISASP, and to close the gap between all students and low SES students to 5% or less on 9th and 10th grade math and ELA on the 2024 ISASP.

Glamourgals Student Club:

Mr. Christensen shared that a high school student had come to him with the idea to start a Glamourgals club which could help high school students reconnect with the community. It is a nationwide club where students go into senior homes and do free manicures while visiting with senior citizens. Mrs. Chapa has offered to sponsor the club if it is approved by the board.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, fundraising requests, and out of state travel requests. Personnel Requests: Contracts: Bailey Campin, .5 Asst. Track - \$1,940; Christine Mackey, Associate with para certification- \$15.39/hr Level I, \$15.54/hr Level II/III; Kyle Wallace, .5 Asst. Track - \$1,940. Resignations: Terrlyn Ribbey, HS Food Service – effective Jan. 31; Hunter Thomas, HS PE/Health, .5 Asst. HS Football, Asst. HS Girls Basketball – effective end of school year. Modification: Diane Davis, PT to FT Associate. Early Graduation Requests: (May 2024 – one year early – pending all requirements are met): Cyerra Lauber. Motion to approve by Director Fichter, second by Director Wooten. Motion carried unanimously.

Action Items:

Approve Request to the School Budget Review Committee for Modified Supplemental Amount and Supplemental State Aid for the 2024-25 Dropout Prevention Program in the amount of \$298,597 for expenditures necessary to implement the 2024-25 at-risk and dropout prevention program plans:

Motion to approve by Director Fichter, second by Director Wooten. Motion carried unanimously.

Accept Letters of Intent to Bargain from SEA and SSA+:

Motion to accept by Director Wooten, second by Director Mason. Motion carried unanimously.

Approve Glamourgals Student Club:

Motion to approve by Director Fichter, second by Director Mason. Motion carried unanimously.

Approve Final Reading of Policies 503.8 and 503.8E1 – Threat of Violence and Threat Assessment Questions:

Motion to approve by Director Wooten, second by Director Van Der Vliet. Motion carried unanimously.

Approve Final Reading of Policy 705.01-R(2) – Purchasing – Bidding – Using Federal Funds in Procurement Contracts:

Motion to approve by Director Wooten, second by Director Mason. Motion carried unanimously.

Informational Items:

Work Session – January 31, 2024 at 5:00 pm

Next Regular Meeting – February 12, 2024 at 5:00 pm

Dr. Nelson shared that the 2024-25 District Calendar public hearing will be held at the meeting on the 12th.

Adjournment:

Motion by Director Wooten, second by Director Van Der Vliet to adjourn the meeting at 5:27 pm. Motion carried unanimously.

ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
General Fund (10)												
Beg Balance Checking (BKIA 10)	115,370.29	411,093.98	(14,016.68)	216,758.93	(6,774.50)	18,873.62	339,045.86	3,839.75	-	-	-	-
Beg Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	-	-	-	-
Beg Balance Checking (FNBC 30)	2,497.76	3,032.44	998.17	998.93	999.77	1,000.55	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	603,406.39	153,061.06	72,590.44	138,372.80	1,318,773.88	1,185,208.23	602,536.43	663,921.59	-	-	-	-
Beg Balance Invest ISJIT (FNBC 112)	135,935.59	135,964.31	138,586.06	139,159.75	139,755.83	140,337.50	-	-	-	-	-	-
Beg Balance Invest ISJIT (BKIA 110)	1,079,217.37	678,411.33	522,271.66	524,413.86	526,607.32	528,832.16	671,629.15	965,115.99	-	-	-	-
Revenues	12,534.98	32,624.10	1,596,787.56	2,183,462.47	1,552,552.38	895,329.09	1,077,408.85	-	-	-	-	-
Receivables	502,634.38	763,895.64	-	-	-	-	-	-	-	-	-	-
Expenditures	(211,207.97)	(811,856.32)	(1,050,148.02)	(1,223,298.13)	(1,655,108.08)	(1,158,031.33)	(1,059,404.66)	-	-	-	-	-
Payables	(858,825.67)	(645,796.89)	(247,364.92)	(506.31)	(2,554.54)	1,661.62	1,661.70	-	-	-	-	-
End Balance Checking (BKIA 10)	411,093.98	(14,016.68)	216,758.93	(6,774.50)	18,873.62	339,045.86	3,839.75	-	-	-	-	-
End Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	210.00	210.00	-	-	-	-	-
End Balance Checking (FNBC 30)	3,032.44	998.17	998.93	999.77	1,000.55	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	153,061.06	72,590.44	138,372.80	1,318,773.88	1,185,208.23	602,536.43	663,921.59	-	-	-	-	-
End Balance Invest ISJIT (FNBC 112)	135,964.31	138,586.06	139,159.75	139,755.83	140,337.50	-	-	-	-	-	-	-
End Balance Invest ISJIT (BKIA 110)	678,411.33	522,271.66	524,413.86	526,607.32	528,832.16	671,629.15	965,115.99	-	-	-	-	-
Total General Fund	1,381,773.12	720,639.65	1,019,914.27	1,979,572.30	1,874,462.06	1,613,421.44	1,633,087.33	-	-	-	-	-
Check	1,381,773.12	720,639.65	1,019,914.27	1,979,572.30	1,874,462.06	1,613,421.44	1,633,087.33	1,633,087.33	-	-	-	-
Management Fund (22)												
Beg Balance Checking (BKIA 10)	745.49	15,685.05	15,278.35	10,798.48	15,609.16	26,991.03	4,922.51	257.30	-	-	-	-
Beg Balance Savings (BKIA 14)	420,198.26	443,633.48	41,628.79	77,315.59	179,557.94	204,385.09	198,612.95	434.00	-	-	-	-
Beg Balance Invest (BKIA 110)	752,942.35	291,465.61	693,014.31	695,856.84	698,767.39	701,719.58	704,699.16	878,265.61	-	-	-	-
Revenues	2,823.34	4,321.61	69,008.15	113,628.52	46,109.60	11,676.61	8,387.23	-	-	-	-	-
Receivables	8,541.34	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(428,791.74)	(4,309.94)	(34,958.69)	(3,664.94)	(11,169.44)	(36,537.69)	(37,664.94)	-	-	-	-	-
Payables	(5,674.90)	(874.36)	-	-	4,221.05	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	15,685.05	15,278.35	10,798.48	15,609.16	26,991.03	4,922.51	257.30	-	-	-	-	-
End Balance Savings (BKIA 14)	443,633.48	41,628.79	77,315.59	179,557.94	204,385.09	198,612.95	434.00	-	-	-	-	-
End Balance Invest (BKIA 110)	291,465.61	693,014.31	695,856.84	698,767.39	701,719.58	704,699.16	878,265.61	-	-	-	-	-
Total Management Fund	750,784.14	749,921.45	783,970.91	893,934.49	933,095.70	908,234.62	878,956.91	-	-	-	-	-
Check	750,784.14	749,921.45	783,970.91	893,934.49	933,095.70	908,234.62	878,956.91	878,956.91	-	-	-	-
SAVE Fund (33)												
Beg Balance Checking (BKIA 10)	-	(75,897.72)	1,946.04	415.00	4,218.28	4,365.59	2,168.57	89.29	-	-	-	-
Beg Balance Checking (FNBC 30)	883.18	1,108.93	89.08	89.08	89.08	89.08	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	18,969.72	200,730.54	134,637.16	142,056.29	210,121.60	328,671.81	317,970.99	110,246.53	-	-	-	-
Beg Balance Invest (FNBC 112)	57,767.96	57,780.15	59,049.72	59,294.16	59,548.15	59,795.99	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	1,415,531.62	1,417,125.90	1,350,875.72	1,306,416.60	1,312,090.06	1,317,633.45	1,383,328.64	1,690,192.14	-	-	-	-
Revenues	7,736.12	137,074.84	128,316.38	109,087.30	139,393.85	121,875.31	114,153.43	-	-	-	-	-
Receivables	99,959.20	-	-	-	-	-	-	-	-	-	-	-
Expenditures	-	(191,324.92)	(166,642.97)	(31,291.26)	(14,905.10)	(128,963.03)	(17,093.67)	-	-	-	-	-
Payables	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	(75,897.72)	1,946.04	415.00	4,218.28	4,365.59	2,168.57	89.29	-	-	-	-	-
End Balance Checking (FNBC 30)	1,108.93	89.08	89.08	89.08	89.08	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	200,730.54	134,637.16	142,056.29	210,121.60	328,671.81	317,970.99	110,246.53	-	-	-	-	-
End Balance Invest (FNBC 112)	57,780.15	59,049.72	59,294.16	59,548.15	59,795.99	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	1,417,125.90	1,350,875.72	1,306,416.60	1,312,090.06	1,317,633.45	1,383,328.64	1,690,192.14	-	-	-	-	-
Total SAVE Fund	1,600,847.80	1,546,597.72	1,508,271.13	1,586,067.17	1,710,555.92	1,703,468.20	1,800,527.96	-	-	-	-	-
Check	1,600,847.80	1,546,597.72	1,508,271.13	1,586,067.17	1,710,555.92	1,703,468.20	1,800,527.96	1,800,527.96	-	-	-	-
ACCOUNT												
PPEL Fund (36)												
Beg Balance Checking (BKIA 10)	4,206.00	4,792.81	6,607.70	(7,180.12)	2,256.65	2,878.12	5,967.28	204.94	-	-	-	-
Beg Balance Checking (FNBC 30)	1,450.85	1,498.14	401.38	401.38	401.38	401.38	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	1,020.74	10,460.32	14,212.93	88,944.30	119,430.84	65,543.71	4,842.81	2,761.83	-	-	-	-
Beg Balance Invest (FNBC 112)	12,100.69	12,103.24	13,256.06	13,310.93	13,367.95	13,423.59	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	935,143.17	839,202.13	768,341.96	771,493.46	774,720.37	702,676.59	719,424.10	847,867.10	-	-	-	-

Revenues	4,294.62	5,521.26	94,317.80	156,091.47	34,159.29	14,234.87	212,703.42	-	-	-	-	-
Receivables	42,989.48	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(132,530.72)	(70,757.87)	(30,167.88)	(112,884.23)	(159,413.09)	(68,924.07)	(92,103.74)	-	-	-	-	-
Payables	(618.19)	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	4,792.81	6,607.70	(7,180.12)	2,256.65	2,878.12	5,967.28	204.94	-	-	-	-	-
End Balance Checking (FNBC 30)	1,498.14	401.38	401.38	401.38	401.38	-	-	-	-	-	-	-
End Balance Invest (BKIA 14)	10,460.32	14,212.93	88,944.30	119,430.84	65,543.71	4,842.81	2,761.83	-	-	-	-	-
End Balance Invest (FNBC 112)	12,103.24	13,256.06	13,310.93	13,367.95	13,423.59	-	-	-	-	-	-	-
End Balance Savings (BKIA 110)	839,202.13	768,341.96	771,493.46	774,720.37	702,676.59	719,424.10	847,867.10	-	-	-	-	-
Total PPEL Fund	868,056.64	802,820.03	866,969.95	910,177.19	784,923.39	730,234.19	850,833.87	-	-	-	-	-
Check	868,056.64	802,820.03	866,969.95	910,177.19	784,923.39	730,234.19	850,833.87	850,833.87	-	-	-	-
Debt Service Fund (40)												
Beg Balance Fiscal Agent (BI)	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	-	-	-	-	-	68,761.20	-	-	-	-	-	-
Expenditures	-	-	-	-	-	(68,761.20)	-	-	-	-	-	-
End Balance Fiscal Agent (BI)	-	-	-	-	-	-	-	-	-	-	-	-
Total Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-
Check	-	-	-	-	-	-	-	-	-	-	-	-
Nutrition Fund (61)												
Beg Balance Checking (BKIA 10)	0.01	(3,831.01)	725.83	(29,088.54)	3,634.42	22.40	4,665.24	176.66	-	-	-	-
Beg Balance Checking (FNBC 20)	972.38	1,012.18	45.67	1,054.12	1,054.71	1,055.26	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	69,934.42	68,143.24	59,233.20	63,100.22	91,865.88	84,687.36	69,475.15	61,148.80	-	-	-	-
Beg Balance Invest (FNBC 113)	10,039.25	10,041.37	11,046.11	10,089.21	10,132.40	10,174.63	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	130,510.02	130,657.01	130,567.91	131,103.46	66,651.82	66,933.42	77,684.93	88,042.45	-	-	-	-
Revenues	2,323.37	25,251.50	42,372.95	90,613.76	91,765.04	83,304.50	60,083.47	-	-	-	-	-
Receivables	13,551.38	-	-	-	(2,636.65)	-	-	-	-	-	-	-
Expenditures	(8,013.36)	(28,548.92)	(67,398.20)	(93,844.13)	(95,879.43)	(94,567.63)	(62,756.18)	-	-	-	-	-
Payables	(13,294.68)	(1,106.65)	(335.00)	311.13	(3,715.12)	215.38	215.30	-	-	-	-	-
End Balance Checking (BKIA 10)	(3,831.01)	725.83	(29,088.54)	3,634.42	22.40	4,665.24	176.66	-	-	-	-	-
End Balance Checking (FNBC 20)	1,012.18	45.67	1,054.12	1,054.71	1,055.26	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	68,143.24	59,233.20	63,100.22	91,865.88	84,687.36	69,475.15	61,148.80	-	-	-	-	-
End Balance Invest (FNBC 113)	10,041.37	11,046.11	10,089.21	10,132.40	10,174.63	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	130,657.01	130,567.91	131,103.46	66,651.82	66,933.42	77,684.93	88,042.45	-	-	-	-	-
Total Nutrition Fund	206,022.79	201,618.72	176,258.47	173,339.23	162,873.07	151,825.32	149,367.91	-	-	-	-	-
Check	206,022.79	201,618.72	176,258.47	173,339.23	162,873.07	151,825.32	149,367.91	149,367.91	-	-	-	-
ChildCare Fund (62)												
Beg Balance Checking (BKIA 10)	-	(1,844.60)	367.23	(94.84)	59.58	468.34	233.92	-	-	-	-	-
Beg Balance Savings (BKIA 14)	32.53	180.00	8,929.42	10,171.84	10,303.26	9,242.00	8,230.15	7,934.68	-	-	-	-
Revenues	180.00	10,961.25	1,263.54	2,249.26	1,944.36	988.66	1,107.03	-	-	-	-	-
Expenditures	-	-	(483.19)	(1,963.42)	(2,596.86)	(2,234.93)	(1,636.42)	-	-	-	-	-
Payables	(1,877.13)	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	(1,844.60)	367.23	(94.84)	59.58	468.34	233.92	-	-	-	-	-	-
End Balance Savings (BKIA 14)	180.00	8,929.42	10,171.84	10,303.26	9,242.00	8,230.15	7,934.68	-	-	-	-	-
Total ChildCare Fund	(1,664.60)	9,296.65	10,077.00	10,362.84	9,710.34	8,464.07	7,934.68	-	-	-	-	-
Check	(1,664.60)	9,296.65	10,077.00	10,362.84	9,710.34	8,464.07	7,934.68	7,934.68	-	-	-	-
CHKID=30 (FNBC GEN SAVINGS)	5,639.51	1,488.63	1,489.39	1,490.23	1,491.01	-	-	-	-	-	-	-
CHKID=10 (BKIA GEN CHECKING)	349,998.51	10,908.47	191,608.91	19,003.59	53,599.10	357,003.38	4,567.94	-	-	-	-	-
CHKID=110 (ISJIT - BKIA MM)	3,356,861.98	3,465,071.56	3,429,284.22	3,378,836.96	3,317,795.20	3,556,765.98	4,469,483.29	-	-	-	-	-
CHKID=112 (ISJIT - FNBC GENERAL)	205,847.70	210,891.84	211,764.84	212,671.93	213,557.08	-	-	-	-	-	-	-
CHKID=113 (ISJIT - FNBC NUTRITION)	10,041.37	11,046.11	10,089.21	10,132.40	10,174.63	-	-	-	-	-	-	-
CHKID=14 (BKIA GEN MM)	876,208.64	331,231.94	519,961.04	1,930,053.40	1,877,738.20	1,201,668.48	846,447.43	-	-	-	-	-
CHKID=20 (FNBC CN SAVINGS)	1,012.18	45.67	1,054.12	1,054.71	1,055.26	-	-	-	-	-	-	-
GRAND TOTAL General/SAVE/PPEL/CN	4,805,609.89	4,030,684.22	4,365,251.73	5,553,243.22	5,475,410.48	5,115,437.84	5,320,498.66	-	-	-	-	-

ACCOUNT Reconciliation	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Bank Statement (BKIA) CHKID=10	363,919.25	56,165.41	197,484.38	26,538.05	55,545.38	375,815.06	48,707.22	-	-	-	-	-
Bank Statement (BKIA) CHKID=14	872,549.21	331,246.16	519,961.04	1,930,053.40	1,877,738.20	1,201,668.48	846,447.43	-	-	-	-	-

ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Reconciliation												
Bank Statement (BKIA) CHKID=3	5,071.60	5,075.91	5,080.08	5,084.40	5,088.57	-	-	-	-	-	-	-
Bank Statement (FNBC) CHKID=16	9,371.45	152.88	1,153.25	1,153.90	1,154.51	1,155.10	1,155.77	-	-	-	-	-
Bank Statement (FNBC) CHKID=40	11,192.29	3,364.70	9,045.79	3,044.03	10,332.97	15,188.21	3,704.21	-	-	-	-	-
Bank Statement (FNBC) CHKID=44	24,622.29	10,643.77	33,848.95	70,521.02	62,105.50	49,138.75	42,817.47	-	-	-	-	-
Bank Statement (ISJIT) CHKID=111	115,475.53	125,534.67	121,041.23	121,559.71	122,065.64	122,590.94	163,228.74	-	-	-	-	-
Bank Statement (ISJIT) CHKID=114	371,530.00	381,613.02	381,688.82	383,323.74	384,919.08	386,575.36	387,735.15	-	-	-	-	-
Less Outstanding Checks	(5,500.06)	(2,809.78)	(2,953.00)	(2,849.00)	(5,070.92)	(5,196.00)	(2,664.00)	-	-	-	-	-
Outstanding Deposits/GJE	-	-	-	-	-	-	-	-	-	-	-	-
Total Reconciliation	531,763.10	523,575.17	548,905.12	581,837.80	580,595.35	569,452.36	595,977.34	-	-	-	-	-
Amount Reconciliation Difference	-	-	-	(0.00)	0.00	-	-	-	-	-	-	-

SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION			
2023-2024			
	REGULAR PROGRAM DISTRICT COST	\$8,019,041.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$92,735.00	
+	SPECIAL ED DISTRICT COST	\$989,420.00	
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$720,506.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$78,352.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$91,240.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$387,067.00	
+	AEA SPECIAL ED SUPPORT	\$394,012.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0.00	
+	AEA MEDIA SERVICES	\$65,838.00	
+	AEA EDUCATIONAL SERVICES	\$72,785.00	
+	AEA SHARING DISTRICT COST	\$825.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$40,458.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$4,366.00	
+	DROPOUT ALLOWABLE GROWTH	\$288,077.00	Required Local Match \$96,026
+	SBRC ALLOWABLE GROWTH OTHER #1	\$0.00	Inc. Enrollmnt, OE Out, and LEP
+	SBRC ALLOWABLE GROWTH OTHER #2	\$0.00	LEP
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$0.00	Estimated
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$0.00	
-	AEA PRORATA REDUCTION	\$72,256.00	503,028.00
=	MAXIMUM DISTRICT COST	\$11,172,466.00	10,780,175.00 392,291.00
+	PRESCHOOL FOUNDATION AID	\$133,613.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$597,418.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$2,950,000.00	Estimate on Budget Worksheet
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,667,710.00	Est.
=	MAXIMUM AUTHORIZED BUDGET	\$18,521,207.00	
-	EXPENDITURES	\$7,132,804.51	38.51%
=	UNSPENT AUTHORIZED BUDGET	\$11,388,402.49	
	EXPENDITURES	FY2024	FY2023 Actuals FY2023 Actuals
	JULY	\$174,957.97	\$181,999.04 \$181,999.04
	AUGUST	\$811,856.32	\$389,847.59 \$389,847.59
	SEPTEMBER	\$1,050,148.02	\$1,581,703.72 \$1,581,703.72
	OCTOBER	\$1,223,298.13	\$1,173,788.51 \$1,173,788.51
	NOVEMBER	\$1,655,108.08	\$1,043,857.23 \$1,043,857.23
	DECEMBER	\$1,158,031.33	\$1,041,531.82 \$1,041,531.82
	JANUARY	\$1,059,404.66	\$1,088,547.24 \$1,088,547.24
	FEBRUARY	\$0.00	\$1,161,047.84
	MARCH	\$0.00	\$1,269,836.25
	APRIL	\$0.00	\$1,204,439.25
	MAY	\$0.00	\$1,297,665.65
	JUNE	\$0.00	\$3,285,083.89
	TOTAL	\$7,132,804.51	\$6,501,275.15 \$14,719,348.03

SHENANDOAH COMMUNITY SCHOOL
CALCULATION OF MISCELLANEOUS INCOME
2023-2024

	STATE AID/ SRCIPVR (CNI)	TLC/4 YR STATE AID/TSS/ EARLY INTER/PD/ TRANS EQ.	SPED DEFICIT SUPPLEMENTAL	AEA FLOWTHROUGH	PROPERTY TAX	INSTRUCTIONAL SUPPORT THRU INCOME SURTAXES	EXCISE TAXES UTILITY REPL.	** MISC REVENUE	TOTAL REVENUE (Includes Flowthrough)	
	Source Codes 3111, 3112	Source Codes 3116, 3117, 3119	STATE AID Source Code 3113	Source Code 3214	Source Codes 1110-1119	Source Code 1134	Source Codes 1170-1179			FY2023
JUL	-	-	-	-	-	-	-	12,534.98	12,534.98	7,847.11
AUG	-	-	-	-	14,187.00	-	-	18,437.10	32,624.10	48,493.76
SEP	568,585.00	141,020.00	-	-	859,633.83	-	758.26	26,790.47	1,596,787.56	1,994,778.30
OCT	568,585.00	141,020.00	-	-	1,407,469.43	-	31,311.35	35,076.69	2,183,462.47	2,022,793.00
NOV	568,585.00	171,502.22	-	503,028.00	283,763.19	-	11,341.76	14,332.21	1,552,552.38	860,752.47
DEC	568,585.00	141,981.72	-	-	103,932.67	-	26.53	80,803.17	895,329.09	1,117,775.44
JAN	564,644.00	141,020.00	-	-	62,312.90	202,700.62	-	106,731.33	1,077,408.85	880,325.70
FEB	-	-	-	-	-	-	-	-	-	1,103,360.86
MAR	-	-	-	-	-	-	-	-	-	1,145,290.29
APR	-	-	-	-	-	-	-	-	-	1,985,822.79
MAY	-	-	-	-	-	-	-	-	-	956,284.42
JUN	-	-	-	-	-	-	-	-	-	2,049,740.55
TOTAL	\$ 2,838,984.00	\$ 736,543.94	\$ -	\$ 503,028.00	\$ 2,731,299.02	\$ 202,700.62	\$ 43,437.90	\$ 294,705.95	\$ 7,350,699.43	\$14,173,264.69

Function Part 1	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
40 DEBT SERVICE	980,433.48	0.00	68,761.20	7.01	911,672.28	0.00	0.00	911,672.28
61 SCHOOL NUTRITION FUND								
2000 2000	7,727.25	0.00	6,680.63	86.89	1,046.62	0.00	33.74	1,012.88
3000 3000	784,624.97	62,756.18	444,327.22	57.95	340,297.75	0.00	10,342.60	329,955.15
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61 SCHOOL NUTRITION FUND	792,352.22	62,756.18	451,007.85	58.23	341,344.37	0.00	10,376.34	330,968.03
62 CHILDCARE FUND								
1000 INSTRUCTION	18,339.34	1,636.42	8,914.82	48.61	9,424.52	0.00	0.00	9,424.52
62 CHILDCARE FUND	18,339.34	1,636.42	8,914.82	48.61	9,424.52	0.00	0.00	9,424.52
81 TRUST FUNDS NON EXPENDABLE								
1000 INSTRUCTION	0.00	500.00	4,250.00	0.00	(4,500.00)	250.00	0.00	(4,500.00)
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81 TRUST FUNDS NON EXPENDABLE	0.00	500.00	4,250.00	0.00	(4,500.00)	250.00	0.00	(4,500.00)
91 AGENCY FUND								
1000 INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91 AGENCY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:	18,503,350.48	1,281,818.69	9,539,043.01	54.67	8,560,286.09	404,021.38	171,855.61	8,388,430.48

Shenandoah CSD
02/08/2024 02:14 PM

MONTHLY BOARD VENDOR BILLS

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 10	Fund Number 10	GENERAL FUND
AHLERS & COONEY PC	746.50	LAWYER
ALBIREO ENERGY	160.00	MAINTENANCE BUILDING REPAIR SERVICES
AMBER OLSON	214.40	STUDENT TRANSPORTATION-PARENT
BARBARA FARWELL	147.00	ESL TRAVEL
BMO MASTERCARD - TRANSPORTATION I	1,013.01	TRANSPORTATION SUPPLIES
BMO MASTERCARD	324.99	SUPPLIES/TRAVEL
BMO MASTERCARD	205.87	HS PRINCIPAL SUPPLIES
BMO MASTERCARD	1,826.52	MAINTENANCE BUILDING SUPPLIES
BMO MASTERCARD	527.11	TAG SUPPLIES
BMO MASTERCARD	3,484.71	ELEM ART SUPPLIES/ELEM SUPPLIES
BMO MASTERCARD	1,601.61	HS SUPPLIES
BMO MASTERCARD	456.44	HS FCS SUPPLIES
BMO MASTERCARD	88.23	PLANT SALES/SUPPLIES
BMO MASTERCARD	498.05	HS BAND/CHOIR/MUSICAL SUPPLIES
BMO MASTERCARD	1,518.16	SUPPLIES/TRAVEL
BMO MASTERCARD	110.31	ELEM SUPPLIES
BMO MASTERCARD	298.00	JEANS FUND - SUPPLIES
BMO MASTERCARD	951.94	SUPT TRAVEL/SUPPLIES/SOFTWARE
BMO MASTERCARD	63.92	MAY MENTOR SUPPLIES
BMO MASTERCARD	2,368.93	MS SUPPLIES
BMO MASTERCARD	2,534.66	MAINTENANCE PARTS
BMO MASTERCARD	1,279.46	SUPPLIES
BMO MASTERCARD	3,124.39	TECH SOFTWARE/SUPPLIES
BMO MASTERCARD	305.76	HS STAFF TRAINING TRAVEL
BMO MASTERCARD	2,656.70	PRESCHOOL GRANT/SUPPLIES
BMO MASTERCARD	206.00	DISTRICT WIDE SUPPLIES
BROWN'S REPAIR & AUTO PARTS, INC.	1,458.44	VEHICLE REPAIR SERVICES
CABINETS BY STAC	27.38	MAINTENANCE BUILDING SUPPLIES
CAMBIUM ASSESSMENT	248.50	ESL SUPPLIES
CDW GOVERNMENT	135.00	TECHNOLOGY COORDINATOR RELATED SOFTWARE
CENEX FLEET FUELING	3,118.34	FUEL
CENTURYLINK	641.19	TELEPHONE
CHAT MOBILITY	416.46	TELEPHONE
CITY OF SHENANDOAH	29,952.95	WATER/SRO WAGES
CLARINDA CSD	52,589.21	TUITION-OPEN ENROLLMENT
COLUMN SOFTWARE PBC	379.32	BOARD NEWSPAPER ADVERTISING
COUNCIL BLUFFS CSD	12,371.20	TUITION
COUNTY LINE DESIGN	90.00	MS PRINCIPAL SUPPLIES
CULLIGAN WATER	425.47	MAINTENANCE RENTAL OF EQUIPMENT
DLA FARMS LLC	6,156.50	MAINTENANCE SUPPLIES
DOUG MEYER CHEVROLET	76.50	TRANSPORTATION SUPPLIES
EAST MILLS COMMUNITY SCHOOL DISTRICT	11,656.20	TUITION - OPEN ENROLLMENT
EGAN SUPPLY	1,001.51	MAINTENANCE PARTS/SUPPLIES
EICKEMEYER REFRIGERATION, INC.	80.00	MAINTENANCE BUILDING REPAIR SERVICES
FREMONT MILLS CSD	7,770.80	TUITION - OPEN ENROLLMENT
GLENWOOD CSD	8,881.08	PURCHASE EDUCATIONAL/L3 IND COSTS
GRAINGER	241.70	MAINTENANCE SUPPLIES
HD PRO INSTITUTIONAL	3,751.69	CUSTODIAL SUPPLIES
IAMO COMMUNICATIONS	30.00	NETWORK SUPPORT INTERNET ACCESS

IMAGINE LEARNING	1,750.00	ELEMENTARY INST SOFTWARE
IOWA ASSN OF SCHOOL BUSINESS OFFICIALS	165.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
IOWA ASSOCIATION OF SCHOOL BOARD	1,400.00	WORKSHOPS
IOWA COMMUNICATIONS NETWORK	179.80	TELEPHONE
ISBGA	300.00	BUILDING & GROUNDS SUPERVISOR DUES
ISFIS	300.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
JB PARTS & SUPPLY	1,075.92	TRANSPORTATION REPAIR PARTS
JB PARTS AND SUPPLY	407.33	HS SUPPLIES
JOHN GOWING PLUMBING AND HEATING	279.42	MAINTENANCE BUILDING REPAIR SERVICES
JOHNSON CONTROLS	2,735.05	OTHER PURCHASED PROPERTY SERVICES
JOSTENS	705.75	HS SUPPLIES
MENARDS	355.93	HS SUPPLIES
MID-AMERICAN RESEARCH CHEMICAL	1,520.38	CUSTODIAL SUPPLIES
MIDAMERICAN ENERGY	12,829.36	UTILITIES-ELECTRICITY
MILLER BUILDING	436.25	MAINTENANCE SUPPLIES
MITEL NET SOLUTIONS	1,177.42	TELEPHONE
NETTING SNAP-ON INCORPORATED	522.34	DIAGNOSTIC SYSTEM FOR AUTO TECH
O'REILLY AUTO	159.55	TRANSPORTATION REPAIR PARTS
OMAHA PERFORMING ARTS	3,525.00	HS GRANT SUPPLIES
PAGE COUNTY LANDFILL ASSOCIATION	250.00	MAINTENANCE GARBAGE COLLECTION
PLUNKETT'S PEST CONTROL	539.28	MAINTENANCE PEST CONTROL CONTRACTED
RED OAK HIGH SCHOOL	29,355.52	TUITION-OPEN ENROLLMENT
RED OAK WELDING	34.20	HS RENTAL OF EQUIPMENT
RIEMAN MUSIC DES MOINES	357.00	HS BAND SUPPLIES
ROCSTOP CARDTROL	2,005.19	TRANSPORTATION DIESEL
SAPP BROS.	190.80	MAINTENANCE GASOLINE
SCHOOL BUS SALES	197.02	TRANSPORTATION REPAIR PARTS
SHENANDOAH SCHOOL LUNCH	360.00	GENERAL SUPPLIES
SIDNEY COMMUNITY SCHOOL DISTRICT	200,362.58	TUITION - OPEN ENROLLMENT
SIGNS & SHINES	30.00	TRANSPORTATION SUPPLIES
SIOUX CITY CSD	1,409.10	TUITION TO LEA WITHIN IA NOT OE LEVEL I
SOUTHWESTERN COMM COLLEGE	50.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
STANTON COMMUNITY SCHOOL DISTRICT	3,885.40	TUITION - OPEN ENROLLMENT
SUSI EPPERSON CONSULTING, LLC	700.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
SWIFT SERVICES LLC	574.90	NETWORK SUPPORT INTERNET ACCESS
TARKIO TECHNOLOGY INSTITUTE	26,752.50	TUITION-COMMUNITY COLLEGES
TRUCK CENTER COMPANIES	72.15	TRANSPORTATION REPAIR PARTS
UNDERWOOD CSD	50.00	MS GENERAL ED STUDENT REGISTRATION FEES
UNIVERSITY OF IOWA COLLEGE OF	275.00	ROBOTICS GENERAL SUPPLIES
UPS	241.65	SHIPPING
US CELLULAR	478.39	NETWORK SUPPORT INTERNET ACCESS
VETTER EQUIPMENT CO	133.42	MAINTENANCE PARTS
ZIMCO SUPPLY	980.00	GROUNDS GENERAL SUPPLIES

Fund Number 10 467,320.71

Checking Account ID 10 Fund Number 33 SAVE (SECURE AN ADVANCED VISION FOR ED.

ALBIREO ENERGY	830.00	SITE IMPROVEMENT MAINTENANCE
ALLENSWORTH HEATING AND COOLING	6,375.00	SITE IMPROVEMENT MAINTENANCE
DOUG MEYER CHEVROLET	2,349.82	TRANSPORTATION EQUIPMENT
EGAN SUPPLY	1,102.44	EQUIPMENT REPAIRS
JONES MECHANICAL	944.00	SITE IMPROVEMENT MAINTENANCE
LEPORTE ELECTRIC	11,173.38	BUILDING IMPROVEMENT MAINTENANCE
SHERIDAN DECORATING	545.94	BUILDING IMPROVEMENT MAINTENANCE
UMB BANK, N.A.	500.00	ISSUANCE COSTS AND AMORTIZATION OF BONDS

VETTER EQUIPMENT CO		622.71 MAINT. EQUIPMENT
Fund Number 33		<u>24,443.29</u>
Checking Account ID 10	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ACER SERVICE CORPORATION		21,764.72 PARTS
BLUPOINTE DRS		750.00 TECH RELATED SOFTWARE
BMO MASTERCARD		3,096.96 TECH RELATED SUPPLIES
CDW GOVERNMENT		4,880.37 TECH RELATED SUPPLIES
COUNCIL BLUFFS CSD		2,389.70 TUITION
EICKEMEYER REFRIGERATION, INC.		40,414.11 OTHER EQUIPMENT
GRANTZ ELITE EXTERIORS		1,440.00 STUDENT HOUSING PROJECT
KNOWBE4		9,126.00 TECH RELATED SOFTWARE
MENARDS		59.97 STUDENT HOUSING PROJECT
MIDAMERICAN ENERGY		9.55 STUDENT HOUSING PROJECT
MILLER BUILDING		282.11 STUDENT HOUSING PROJECT
POWERSCHOOL GROUP LLC		2,247.72 TECH RELATED SOFTWARE
WALLIN PLUMBING & HEATING		1,489.61 STUDENT HOUSING PROJECT
WELLS FARGO FINANCIAL LEASING		3,200.08 COPIER LEASE
Fund Number 36		<u>91,150.90</u>
Checking Account ID 10	Fund Number 61	SCHOOL NUTRITION FUND
ANDERSON ERICKSON DAIRY		5,421.46 SCHOOL LUNCH PROGRAM LUNCH
BMO MASTERCARD		7,628.57 SCHOOL LUNCH PROGRAM SUPPLIES/FOOD
FAREWAY STORES		152.56 ALA CARTE FOOD SERVICE PROG
HOBART SALES & SERVICE		491.00 REPAIRS & MAINTENANCE EQUIPMENT
HY-VEE		12.52 SCHOOL LUNCH PROGRAM LUNCH
JESSI BYLER		115.00 DAILY SALES-SCHOOL LUNCHES
MARTIN BROS DIST		23,754.58 FOOD/SUPPLIES
MEYER LABORATORY INC		203.90 SCHOOL LUNCH PROGRAM SUPPLIES
MISTY LAGOIS		35.00 DAILY SALES-SCHOOL LUNCHES
Fund Number 61		<u>37,814.59</u>
Checking Account ID 10		<u>620,729.49</u>
Checking Account ID 40	Fund Number 21	ACTIVITY FUND
ATLANTIC HIGH SCHOOL		100.00 ENTRY FEE TO ANOTHER SCHOOL
AUSTIN HEROLD		100.00 MS GENERAL ATHLETICS OFFICIAL
AUSTIN MOORE		200.00 GENERAL ATHLETICS OFFICIAL
BMO MASTERCARD		29.12 DUES
BMO MASTERCARD		2,759.79 SUPPLIES
BMO MASTERCARD		193.62 SUPPLIES/FCCLA
BMO MASTERCARD		243.18 HS SUPPLIES/FFA
BMO MASTERCARD		614.05 HS DRAMA SUPPLIES
BMO MASTERCARD		1,365.97 SUPPLIES/SHS SPEECH CLUB
BMO MASTERCARD		899.25 SUPPLIES/STUDENT COUNCIL
BMO MASTERCARD		3,612.75 CONCESSION SUPPLIES
BMO MASTERCARD		258.38 MAY MENTORING ACTIVITY SUPPLIES
BMO MASTERCARD		62.92 SUPPLIES/MS STUDENT COUNCIL
BMO MASTERCARD		230.85 TRAVEL/GENERAL ATHLETICS
BOB SWEENEY		80.00 GENERAL ATHLETICS OFFICIAL
BROWN'S SHOE FIT		540.00 SUPPLIES/MARCHING MUSTANGS
CAM COMMUNITY SCHOOL DISTRICT		50.00 ENTRY FEE TO ANOTHER SCHOOL
CHRISTOPHER JOHNSON		200.00 GENERAL ATHLETICS OFFICIAL
COLBY PEDERSEN		140.00 MS GENERAL ATHLETICS OFFICIAL
COUNTY LINE DESIGN		5.00 SUPPLIES/GENERAL ATHLETICS
DELANEY STUCK		44.00 GENERAL ATHLETIC WORKERS
DENNY HOWARD		88.00 GENERAL ATHLETIC WORKERS
DONUT STOP		115.20 MUSTANG FIELD CONCESSION SUPPLIES

DUSTIN EDIE	140.00 MS GENERAL ATHLETICS OFFICIAL
EMILY BRADSHAW	200.00 HS DRAMA SUPPLIES
FAREWAY STORES	2,531.77 MUSTANG FIELD CONCESSION SUPPLIES
FREDERICK VEATCH	200.00 GENERAL ATHLETICS OFFICIAL
HARLAN COMMUNITY SCHOOL DISTRICT	115.00 ENTRY FEE TO ANOTHER SCHOOL
IOWA HIGH SCHOOL SPEECH ASSOCIATION	508.00 REGISTRATION/SHS SPEECH CLUB
JEFF LAUGHLIN	220.00 GENERAL ATHLETICS OFFICIAL
JEROME VAUGHN	200.00 GENERAL ATHLETICS OFFICIAL
JKAY PHOTO AND DESIGN	60.00 SUPPLIES/SHEN WRESTLERS
JOE NEBEL	88.00 MS GENERAL ATHLETIC WORKERS
JOHN LONG	230.00 GENERAL ATHLETICS OFFICIAL
JOHN MURREN	100.00 DJ
JON SKILLERN	88.00 MS GENERAL ATHLETIC WORKERS
JOSEPH HUNTER	150.00 GENERAL ATHLETICS OFFICIAL
JOSTENS	1,272.50 SUPPLIES/MS ANNUAL
JULIE WOLF	22.00 GENERAL ATHLETIC WORKERS
KEARI BEBOUT	198.00 GENERAL ATHLETIC WORKERS
KEITH WOHLERS	150.00 GENERAL ATHLETICS OFFICIAL
KWABENA REID	200.00 GENERAL ATHLETICS OFFICIAL
KYLE CHAFA	80.00 GENERAL ATHLETICS OFFICIAL
KYLE FISCHER	150.00 GENERAL ATHLETICS OFFICIAL
LACY FOUTCH	88.00 GENERAL ATHLETIC WORKERS
LISA HAGEMEIER	150.00 JUDGE/SHS SPEECH CLUB
MADISON GODFREAD	88.00 GENERAL ATHLETIC WORKERS
MATT REA	150.00 GENERAL ATHLETICS OFFICIAL
MICHAEL IRVIN	180.00 GENERAL ATHLETICS OFFICIAL
NATE LAUGHLIN	220.00 GENERAL ATHLETICS OFFICIAL
OSBORN, CURTIS	100.00 MS GENERAL ATHLETICS OFFICIAL
R. KEVIN WHITEHILL	75.00 GENERAL ATHLETICS OFFICIAL
RED OAK HIGH SCHOOL	100.00 ENTRY FEE TO ANOTHER SCHOOL
RON GREBERT	150.00 GENERAL ATHLETICS OFFICIAL
SHANE WIEGEL	150.00 GENERAL ATHLETICS OFFICIAL
SHENANDOAH SCHOOL LUNCH	437.59 SUPPLIES/SHEN WRESTLERS
SOUTHWEST VALLEY SCHOOL	150.00 ENTRY FEE TO ANOTHER SCHOOL
VARSITY GROUP	2,307.00 SUPPLIES/GENERAL ATHLETICS
ZACH BURT	150.00 GENERAL ATHLETICS OFFICIAL
Fund Number 21	<hr/> 23,330.94

Checking Account ID 40	Fund Number 81	TRUST FUNDS NON EXPENDABLE
AMELIA MATTES AND UNIVERSITY OF KANSAS		250.00 SCHOLARSHIPS/I&C WILSON/ROLSCREEN
Fund Number 81		<hr/> 250.00
Checking Account ID 40		<hr/> 23,580.94

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Brian	Daoust	SHS Tennis	2/8/2024	3/4/2024	Bound Support Store	Defray the cost of an alternative shirt to be used for Tennis uniform.	80	Other
Michael	Jones	Middle School Bands	2/15/2024	2/27/2024	Brochure Sale through Steve Foster	Supporting Middle School Band Activities	42%	Staff or General Public
Lindsey	Lundgren	SHS Student Council	2/12/2024	2/14/2024	Candygrams - Suckers with note	HS Activities sponsored by StuCO	50	Students

Shenandoah CSD 2024-2025 School Calendar

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30					

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

November 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28*	29	30

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25*	26	27	28
29	30	31				

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1*	2	3*	4
5	6	7	8	9	10	11
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February 2025						
Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
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March 2025						
Su	Mo	Tu	We	Th	Fr	Sa
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30	31					

April 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

May 2025						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
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25	26	27	28	29	30	31

June 2025						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
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29	30					

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Calendar Color Code

- First/Last Day of School
- No School/ Professional Development
- No School Students/Staff
- Early Dismissal for Professional Development
- Parent Teacher Conferences
- HS Graduation
- No School for Preschool Students/ Professional Development
- Preschool Graduation

Dates to Note

August 20-23	Professional Development
August 22	Open House
August 26	First Day of School- Early Dismissal Professional Development – All Grades
August 27	Early Dismissal Professional Development
August 28	Early Dismissal Professional Development
September 2	No School - Labor Day
September 4, 11, 18, 25	Early Dismissal Professional Development
September 13	Early Dismissal Homecoming
October 2, 9, 16, 23, 30	Early Dismissal Professional Development
October 23	End of First Quarter
October 24	Parent-Teacher Conferences – Extended Day
October 25	No School, Staff Compensation Day
November 6, 13, 20	Early Dismissal Professional Development
November 27	Early Dismissal – No Professional Development
November 28-29	No School, Thanksgiving Break, Paid Holiday (28 th)
December 4, 11, 18	Early Dismissal Professional Development
December 20	End of 2 nd Quarter
December 25	Paid Holiday
December 23-31	Winter Break
January 1-3	Winter Break – Paid Holiday (1 st)
January 3	Teacher Flex Work Day
January 6	Second Semester Starts – 3 rd Quarter Starts
January 8, 15, 22, 29	Early Dismissal Professional Development
January 20	Professional Development
February 5, 12, 19, 26	Early Dismissal Professional Development
February 27	Parent-Teacher Conferences- Extended Day
February 28	No School, Staff Compensation Day
March 5, 12, 19, 26	Early Dismissal Professional Development
March 14	End of 3 rd Quarter
March 21	No School
April 2, 9, 16, 23, 30	Early Dismissal Professional Development
April 18	No School- Good Friday
May 7, 14, 21	Early Dismissal Professional Development
May 18*	Graduation
May 23	Last Day of School and Early Dismissal Last Day of School
May 27	Professional Development – Teacher Work Day
June 2-27	Summer Sessions
July 7-25	Summer Sessions
July 28-Aug. 4	Unified Iowa High School Activities Federation Non-Contact Period for Athletics

Month	Staff Days	Student Days	E0	Hours
August	9	5	3	
September	20	20	5	
October	23	23	5	
November	20	19	4	
December	16	15	3	
January	22	19	4	
February	20	20	4	
March	20	20	3	
April	21	21	5	
May	18	17	4	
Totals	189	179	41	1120.25

The Shenandoah Community School District offers career and technical programs in the following service areas: Agricultural Science, Automotive Technology, Business Education, Family Consumer Science, Health Science, and Industrial Technology. Shenandoah Community Schools does not illegally discriminate on the basis of race, color, national origin, gender, gender identity, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Aaron Burdorf, Shenandoah CSD 601 Dr. Creighton Cir., Shenandoah, IA, 51601, 712-246-2520, burdorf@shencsd.com.

Fremont County Fair Partnership Agreement

Between

**Fremont County Fair Association
Fremont County Agricultural Extension Council
Fremont-Mills Community School District
Hamburg Community School District
Shenandoah Community School District
Sidney Community School District**

Now, on this 1st day of January, 2024, this partnership agreement (hereafter “AGREEMENT”) is entered into between Fremont County Fair Association (“hereafter FAIR BOARD”), Fremont County Agricultural Extension District (hereafter “EXTENSION COUNCIL”), Fremont-Mills Community School District, Hamburg Community School District, Shenandoah Community School District, and Sidney Community School District (hereafter “SCHOOL BOARD”) for the purpose of coordinating the relationship, events, activities and responsibilities of the parties, including the presentation of the Fremont County Fair (hereafter “COUNTY FAIR”). This agreement shall be reviewed annually.

Background

- A. FAIR BOARD is the Board of Directors of the corporate organization that has the authority and responsibility under Iowa Code, Section 174.3, to manage county fair events and the county fairgrounds.
- B. EXTENSION COUNCIL is the elected officials that make up the County Agricultural Extension District and has the authority and responsibility under Iowa Code, Section 176A.8 to prepare for educational programming, including 4-H, in in cooperation with IOWA STATE UNIVERSITY EXTENSION. Extension Council oversees the staff it employs.
- C. FREMONT COUNTY YOUTH COMMITTEE serves as volunteer representatives of the EXTENSION COUNCIL, making decisions and recommendations regarding the 4-H Program, as outlined in their by-laws.
- D. ISU EXTENSION & OUTREACH part of Iowa State University, has the authority and responsibility under Iowa Code, 266.4 and 266.5, to organize and conduct agricultural and human sciences extension work, including 4-H Club youth development activities, and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and educational programming,

including 4-H, and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and 7CFR Part 8, has the responsibility to manage the events and activities involving 4-H Clubs and the use of the 4-H Name and Emblem.

- E. The Iowa FFA Association is supported, in part, by the Iowa FFA Foundation and the Iowa Department of Education. The Carl D. Perkins Act of 2006 is the funding source that the Iowa Department of Education uses to assist FFA. The Perkins Act specifically includes career and technical student organization activities as allowable uses of funds at the state and local level. Iowa's approved Perkins plan states: "The IDE will partner with secondary and post-secondary institutions to encourage student participation in Career and Technical Student Organizations (CTSOs). Participation in CTSOs not only provides the CTE student with an opportunity to gain leadership skills but also provides the CTE student with an opportunity to explore and consider the possibility of teaching in a CTE area. Perkins state leadership funding will be allocated in support of CTSOs to assist with membership recruiting and processing, financial management and oversight, coordination of state officers' activities, conference planning and organizational activities."

- F. FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL and IOWA STATE UNIVERSITY EXTENSION have entered into a separate Memorandum of Understanding that provides for the cooperative maintenance, support, operation and administration of extension efforts in Fremont County. Based on that separate MOU, the two entities cooperate as one entity for their responsibilities related to the presentation of the County Fair. For purposes of this current agreement, FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL, FREMONT COUNTY YOUTH COMMITTEE, and ISU EXTENSION & OUTREACH, shall be referred to as simply EXTENSION.

- G. The Parties recognize that this current agreement is important to define the relationship of the Fair Board and Extension and understand the responsibility of each party as they must work together to cooperate and coordinate the management of events and activities that are jointly provided in Fremont County.

- H. The Parties recognize that one of the most important events they present together is the County Fair and one of the purposes for this current agreement is to maximize the positive experience for all fair exhibitors, participants and the public who participate.

THEREFORE, the FAIR BOARD, EXTENSION, and SCHOOL BOARD express their mutual understanding that:

1.0 County fairs are important to rural communities and honor Iowa's agricultural heritage and culture. This agreement addresses youth educational and exhibition activities that are important to developing confidence, leadership, and integrity.

1.1 Each party to this agreement must work closely with the others to maximize the resources available from each entity to present a quality County Fair.

1.2 Joint meetings will be held at least bi-annually, once at the beginning of the calendar year for the purpose of evaluating this partnership, and once immediately following the Fremont County Fair to evaluate the mutual event. Additional meetings may be called by any member of the represented parties.

1.3 Because of the mutual importance FFA, EXTENSION and FAIR BOARD share, especially regarding youth development programming—it is advantageous for FFA advisors, ISU Extension employees, Extension Council members, and/or 4-H Youth Committee members to serve as advisory members of the Fair Board with no voting powers. Reversely, Fair Board members are encouraged to serve as advisory members of 4-H Youth Committee with no voting powers. In some cases, members may belong to two or more entities, in which case they would make ideal liaisons at regular board meetings.

1.4 A 4-H Superintendent Selection Committee has been established for the management of 4-H Fair Superintendents. This committee shall consist of four members of FAIR BOARD and three members of YOUTH COMMITTEE, of which none are serving as 4-H Fair Superintendents. Duties for this committee include recruiting new 4-H superintendents as needed, making disciplinary recommendations to the Extension Council, and enforcing superintendent requirements of registering as a volunteer, completing a background screening, attending an annual 4-H volunteer training, and participating in an annual superintendent meeting.

1.5 It is understood that each Party to this agreement is responsible for obtaining and maintaining appropriate insurance or self-insurance to protect it and its officers, employees or agents against liabilities that may arrive from that Party's involvement in the activities or events that are the subject of this agreement.

1.6 Each party shall take seriously their role in risk management including preventive steps such as volunteer registration and background screening, appropriate insurance coverage, training and review, emergency management and evacuation plans during the fair.

2.0 FAIR BOARD responsibilities include:

2.1 Providing resources for infrastructure that help to make the county fair possible. Fair Boards will: (source Iowa Code 174.13)

- Determine the dates of the County Fair
- Provide appropriate facilities for the County Fair
- Maintain and upkeep the county fairgrounds
- Provide security during all fair-related activities
- Pay premiums
- Pay for the printing and distribution of the Fair Book

*Note: Expenses that are the responsibility of the Fair Board must receive prior approval.

2.2 The Fair Board shall provide for indemnification of Fair Board members by policy or by its by-laws. Service of ISU EXTENSION employees, COUNTY EXTENSION COUNCIL members or their appointees shall be contingent upon FAIR BOARD providing evidence of Directors and Officer's insurance protecting such persons from liability when acting on behalf of the FAIR BOARD.

2.3 The Fair Board manages fundraising opportunities conducted during the fair. Past practice has given priority to the Fremont County 4-H program, and food vendors have been limited to 4-H groups.

2.4 The Fair Board will manage outside vendors wishing to participate in the fair. The Fair Board also assumes responsibility for public demonstrations, and disruptions that occur at the Fremont County Fair.

3.0 EXTENSION shall have responsibilities that include:

3.1 Extension, having ultimate authority and jurisdiction over the Fremont County 4-H Program, will have final decision-making authority over rules and guidelines pertaining to all 4-H events and activities, including 4-H involvement in the County Fair.

3.2 All Livestock weigh-ins will be accomplished according to the state 4-H guidelines as outlined in the publications 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows), 4-H 106 a-f (Livestock Identification Forms) and the 4-H/FFA Code of Ethics.

3.3 All rules and guidelines must comply with the overall Iowa 4-H exhibiting rules and guidelines.

3.4 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all 4-H events
- Supervision of all necessary activities concerning the 4-H Program
- Determining eligibility of 4-H members and projects
- Approval and training of volunteers who work with the 4-H Program or 4-H members
- Approval, training and selection of judges for all 4-H shows

4.0 SCHOOL BOARD, having ultimate authority and jurisdiction over local FFA chapters, will have final decisions making authority over rules and guidelines pertaining to all FFA events and activities, including FFA involvement in the county fair.

4.1 All Livestock weigh-ins will be accomplished according to the state FFA guidelines as outlined in FFA 202 Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows and the 4-H/FFA Code of Ethics.

4.2 All rules and guidelines must comply with the overall Iowa FFA exhibiting rules and guidelines.

4.3 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all FFA events
- Supervision of all necessary activities concerning the FFA program
- Determining eligibility of FFA members and projects
- Approval and training of volunteers who work with the FFA program or FFA members

5.0 The Parties have determined responsibility for other activities as provided in the attached document entitled "Appendix A: Other Fair Related Tasks."

FAIR PARTNERSHIP AGREEMENT

Fremont County Fair Association President

Date

Fremont County Extension President

Date

Fremont County 4-H Youth Committee Chairperson

Date

Fremont-Mills CSD Board President

Date

Hamburg CSD Board President

Date

Shenandoah CSD Board President

Date

Sidney CSD Board President

Date

Appendix A: OTHER FAIR RELATED TASKS

This is a working document, meant to be edited as needed.

To state that a task is the responsibility of one entity does not release other entities from contributing to the successful completion of said task. Since all parties involved share responsibility for the success of the County Fair, all must work cooperatively to complete necessary tasks.

1. Fair Board will set the dates and schedule of events for the Fremont County Fair.
2. Together, Extension and Fair Board will make necessary updates to the County Fair Book by the deadline set forth by Extension. Extension will distribute the books electronically, and make copies upon request, at the expense of the Fair Board.
3. Fairgrounds clean-up, both before and after the fair, will be led by the Fair Board, with the understanding that Youth Committee is responsible for 4-H static exhibit areas and the 4-H Food Stand kitchen. Extension will encourage 4-H members and their families to assist with Fairgrounds clean-up.
4. Fair Board will be responsible for providing equipment, facilities, and entertainment that it deems appropriate.
5. Fair Board will be responsible for waste disposal during the county fair.
6. Extension will be responsible for any recycling efforts during the county fair.
7. Fair Board will develop an emergency plan to be utilized in cases of inclement weather including tornadoes, terroristic threats, public intoxication, the presence of firearms, elevated conflict, etc.
8. Fair Board will perform pre-fair publicity that may include brochures mailed to Fremont County postal addresses, flyers displayed in local businesses, radio advertising and interviews, and/or the use of social media or other websites. Advertising will be at the expense of the Fair Board.
9. Fair Board will collect donations and order awards according to its budget. Extension will encourage recipients to issue thank-you notes to donors.

10. Together, Extension and Fair Board will hire judges for all 4-H contests. Specific responsibilities are as follows:
 - Extension will estimate how many judges are needed and make recommendations to the Fair Board.
 - Fair Board will set a budget for paying judges
 - Extension will attempt to gather recommendations on judges.
 - Extension will hire judges through a series of at least three contacts via telephone, postal mail and/or email.
 - Extension will submit a billing statement for judges to the Fair Board within 30 days of the close of the County Fair.
 - Fair Board will submit payment to judges in a timely manner.
11. Extension will receive, approve and process all 4-H fair entries, collecting entry fees as outlined in the fair book.
12. Fair Board will receive, approve and process all Open Class fair entries.
13. Extension, specifically Youth Committee, will provide a licensed food stand during scheduled fair events from which patrons can purchase food and drinks at reasonable prices. One hundred percent of proceeds will be kept by Extension. The Fair Board will not allow other entities to sell food and drink without the consent of Extension.
14. Extension and School Board will ensure that all animal exhibitors have completed required training, specifically Youth for the Quality Care of Animals (YQCA) training.
15. Extension will secure a licensed veterinarian for necessary vet checks, with priority given to Fremont County Vet Clinic.
16. Extension, in cooperation with appropriate 4-H Fair Superintendents, will develop, print and distribute livestock show programs at the expense of the Fair Board.
17. Each show will be attended by the appropriate 4-H Fair Superintendent, a Fair Board member, a 4-H Youth Committee member, and an Extension staff member.
18. Volunteer ring helpers and show announcers will be secured by Extension for 4-H/FFA/Clover Kids shows, and by Fair Board for Open Class shows.
19. Together, Extension and Fair Board will conduct a Premium Sale for the financial gain of 4-H and FFA livestock exhibitors. Specific responsibilities are as follows:

- Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
 - Both parties will recruit buyers for the auction.
 - Extension will develop, print and distribute auction program at the expense of the Fair Board.
 - Fair Board will provide appropriate facilities, including a working sound system, for the premium sale.
 - Extension will arrange for help in the ring during the auction.
 - Fair Board will provide buyer's cards used to recognize contributors.
 - Extension will collect auction proceeds and redistribute to appropriate exhibitors.
 - Extension will encourage exhibitors to write thank-you notes to their buyers.
20. Extension, in cooperation with appropriate 4-H Fair Superintendents, will conduct weigh-ins of market animals and ensure required identification rules have been followed, as outlined in 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows) and FFA 202 (Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows).
21. Extension, in cooperation with appropriate 4-H Fair Superintendents, will arrange for market animals to be hauled to an appropriate meat processor, when possible.
22. Fair Board will provide adequate pens, cages and stalls for exhibits based on the exhibit count collected by Extension. Extension, in cooperation with appropriate 4-H Fair Superintendents, will assign stalls to exhibitors.
23. Extension, specifically Youth Committee, will conduct a Cherry Pie Auction for the purpose of raising funds for travel with Citizenship Washington Focus (CWF). Specific responsibilities are as follows:
- Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
 - Both parties will recruit buyers for the auction.
 - Extension will develop, print and distribute auction program.
 - Fair Board will provide appropriate facilities, including a working sound system, for the Cherry Pie Auction.
 - Extension will collect auction proceeds and deposit into CWF account.
 - Extension will encourage participants to write thank-you notes to their buyers.

24. Extension will write and submit news releases to local media outlets featuring fair results for 4-H, FFA, and Open Class contests.
25. Extension will arrange for photographs to be taken throughout the fair and especially of Grand and Reserve Champion winners for 4-H, FFA, and Open Class contests. The cost will be shared equally between Fair Board and Extension.
26. Fair Board will arrange for the Fair Queen, or her representative, to assist with the distribution of awards to exhibitors during livestock shows.
27. The Fair Board will award and distribute ribbon premiums according to its budget and based on Extension's records of ribbons earned by each exhibitor.
28. All parties will work cooperatively to ensure a safe and positive youth development experience during the Fremont County Fair.



BLEACHERS

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Other Services Available

Congratulations! You have an existing Service Agreement extending through 2027!

Thank you for your business!

Report #/Facility	Service	2024	✓
23-16760SA Shenandoah MS, Main Gym	Service and Inspection	\$ 738	✓
23-16765SA Shenandoah MS, Main Gym, AE	Service and Inspection (6) backstops, floor protection	\$ 1,681	✓
23-16770SA Shenandoah HS, Main Gym	Service and Inspection	\$ 2,287	✓
23-16775SA Shenandoah HS, Main Gym, AE	Service and Inspection (6) backstops, (1) divider curtain, floor protection	\$ 2,424	✓
23-16780SA Shenandoah HS, Football Home	Service and Inspection	\$ 2,426	✓
23-16785SA Shenandoah HS, Football Visitor	Service and Inspection	\$ 680	✓
	+ Standard BR Bleachers Lift Charge	\$ 300/day*	✓
	+ Multiple lifts, specialized lift, and/or equipment floor protection	TBD	
	+ Mandatory Service Fee	\$ 1,786	✓
	Total per year		

To update your order please fill out the information below, sign and fax to our office as soon as possible at (877)-994-1715.

Shenandoah Community School District

304 West Nishna
Shenandoah, IA 51601

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature	Print Name	Title	Date
-----------------------------------	------------	-------	------


BR Bleacher Representative	Print Name	Title	Date
----------------------------	------------	-------	------

BR Service Agreements include maintenance service and inspection to current BR Bleachers serviced bleachers and are non-binding to allow you to set and rely on a consistent budget and a lower cost than individual annual inspections and service.

Continue next page



BLEACHERS

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Other Services Available

*If the school has a lift with a working height of 32' we can use, that will not damage your gymnasium floor, no lift or floor protection charges will apply.

If not, our company will provide one for the fee shown on our proposal.

If the highest working point or equipment being serviced is over 32', or if multiple lifts and/or a specialized lift (i.e., boom, scaffolding, etc.) are needed, additional fees will apply.

If the option to use the facilities' lift is used, it must be fully charged and maintained in safe working condition, meeting all safety regulations.

OPTION: We strongly recommend floor protection with any lift. Floor protection can be provided by the facility or our company for an additional charge. NOTE: Our company is not responsible for damage to gym floors if you opt not to use floor protection.

*See Terms and Conditions

Fabriqué sur mesure au Canada
depuis 1959



HIGH SCHOOL IN
SHENANDOAH
BUDGET
PROPOSAL

ducharme



9275 LE ROYER, SAINT-LÉONARD
(QUÉBEC) CANADA H1P 3H7
T 514.328.2772 F 514.328.4645
WWW.DUCHARMESEATING.COM

Quotation: 12992

June 14, 2023

Client: High School in Shenandoah

1000 Mustang Dr,
Shenandoah,, IA 51601

Att. Elliot Smith
Technical director

	Qty	Amount
High School in Shenandoah - Budget		
Performance	430	
<i>Parts</i>		
Plastic Back / 1,5" Foam/34" high, black	430	
Plastic Seat/ 2,0" Foam/Black, full fold with gravity lift	430	
Setup-Back-Seat	2	
Centre Tube Stanchion/Floor mount, black finish	409	
End tube Stanchion/Floor mount, black finish	42	
Aisle armrest / Solid Wood / Flat shape/Maple	42	
Center armrest / Solid Wood / Flat shape/Maple	409	
End pnl Lg/Wood G1/Maple veneer	42	
Swing away panel	3	
Fabric grade 1 Std. Back 50% upholstered	430	
Fabric grade 1 Std. Seat 50% upholstered	430	
12VDC LED, under armrest. Connection to main building system by customer.	42	
Transformer	2	



Tailor-made in North America



Ducharme Seating
Head Office:
9275 Le Royer Street
Montreal, QC, Canada H1P 3H7
US: 1-888-235-8888
Canada: 1-888-967-3287 or Montreal 514-328-2772
Email: info@ducharmeseating.com
Website: ducharmeseating.com

Terms and Conditions

These Terms and Conditions apply to any quote supplied by Ducharme and if such quote is selected by Contractor, these Terms and Conditions will then be incorporated by reference into any agreement entered into by and between Ducharme and Contractor.

1. **Quotes.** Any provided quote for subcontracted work by Ducharme is subject to the following:
 - a. A quote is valid for thirty (30) days based on the listed date on the applicable quote.
 - b. All quoted prices include one seating layout, aisle lighting position with associated electrical connection junction, seat presentation drawings, submittals, a site survey, and as-built submittals.
 - c. Ducharme will perform up to two (2) revisions of the above stated items at no additional cost. Each extra revision will be charged at one-hundred-twenty-five dollars (\$125 USD) per hour.
 - d. Moving of existing equipment or furnishings at the job site are *not included*, unless specifically stated in a written quote.
 - e. All quotes do *not* include any applicable local, state, or federal taxes.
2. **Payment Terms.** The following payment terms will apply to any agreement entered into between Contractor and Ducharme for subcontracted work.
 - a. **Initial Payment for Submittals and project management.** An initial payment of **thirty percent (30%)** of the total contracted amount is due within fourteen (14) days of a contract award or submission of a purchase order. No work will be performed, or materials ordered until such initial payment is paid in full.
 - b. **Schedule of Values.** Ducharme shall provide a schedule of values satisfactory to Contractor not more than fourteen (14) days from the date of execution of an agreement between Ducharme and Contractor. All payments for materials shall be made as per the schedule of values in order to avoid delays in the delivery of final products.
 - c. **Progress Payments.** All subcontracted work shall be paid on a progressive, basis per the completion of each agreed-upon stage of the subcontracted work. Receipt of payment by Contractor from the property owner for the subcontracted work is NOT a condition precedent to payment by Contractor to Ducharme. Progress payments shall be made to Ducharme for subcontracted work satisfactorily performed no later than thirty (30) days after completion of the applicable stage of the subcontracted work.
 - d. **Credit Approval.** Ducharme relies on the credit of Contractor, not the property owner, for payment for any subcontracted work. All material orders are subject to Contractor's credit approval and, if Contractor's credit is not approved, the terms of any provided quote will change.
 - e. **Other Payments.** Any costs related to use or acquisition of the property owner's selected or provided fabric, referred to as 'customer's own material' or 'COM fabric', will be invoiced prior to Ducharme placing an order for any such fabric. The invoice payment will have to be in sync with the fabric manufacturer terms. Payments for spare parts and other material orders under ten thousand dollars (\$10,000 USD) are due prior to delivery. Credit card payments are accepted, subject to standard credit card processing fees.
 - f. **Late Fees.** Contractor will be charged a late fee of two percent (2%) per month, or a total of 24% per annum, on the amounts owed to Ducharme by Contractor that are thirty (30) days or more past due.

- g. **Property Owner Information.** Ducharme shall have the right upon request to receive from Contractor such information as Contractor has obtained relative to the property owner's financial ability to pay for Contractor's work, including any subsequent material variation in such information. If Ducharme does not receive such information from Contractor, Ducharme may request the information directly from the property owner and/or the owner's lender.
3. **Change Orders.** Contractor may order changes to the subcontracted work, including materials, schedule, and pricing, by submitting a Change Order to Ducharme based on the below-described schedule and terms. A "Change Order" is a written instrument prepared by Contractor and/or Ducharme and signed by both parties stating their agreement to the change in the subcontracted work.
- a. **180 Days.** 180 days prior to the ship date of the contracted materials, Contractor may order changes to any material orders. Such changes will include additional billable items as follows: specific material restocking charges, labor for double handling of materials, special set-up fees, transportation fees, and material storage fees. In addition, any new materials costs necessary to support this Change Order will be levied.
 - b. **120 Days.** 120 days prior to the ship date of the required materials, Ducharme will no longer accept change requests to the contracted materials.
 - c. Any other adjustments in the price of subcontracted work or time of performance must be authorized by a Change Order. If commencement and/or progress of the subcontracted work is delayed without the fault or responsibility of Ducharme, the time for any subcontracted work shall be extended by a Change Order, and the work schedule shall be revised accordingly.
 - d. All material orders, including Change Order materials, are subject to Contractor's credit approval.
 - e. In the event Contractor and Ducharme cannot reach an agreement as to the value of any additional work, the project will stop until resolution.
4. **Job Site Condition.** It is the responsibility of Contractor to ensure the job site is clean and clear of debris prior to the installation of any materials. Failure to provide a clean job site may result additional labor costs and/or material charge backs. A dumpster should also be available throughout the installation process to properly dispose of trashes, boxes, etc.
5. **Material Delivery.** All materials and goods delivered to the job site as scheduled shall be inspected by and conditionally accepted by the property owner, Contractor, a dealer, or onsite installation lead. Responsibility for the security and safeguarding of the delivered materials or goods shall pass to the buyer, whether that is Contractor, the property owner, or any other party.
6. **Installation Requirements.** In order for Ducharme to properly install the contracted materials and complete the subcontracted work, Contractor must ensure the following installation requirements are met.
- a. **Floor, Riser, and Seat Requirements.**
 - i. Concrete floor installations require the floor to be a minimum of three inches (3" or 75 mm) thick and must be free of any obstructions one-and-a-half inches (1.5" or 38 mm) from the top of the mounted floor riser.
 - ii. Concrete riser installations require a four inch (4" or 100 mm) thick concrete floor and must be free of obstruction two-and-a-half inches (2.5" or 63 mm) from the riser face.
 - iii. Any seat installations mounted on wood floors require a minimum floor thickness of one-and-a-half inches (1.5" or 38 mm) of sound plywood and must also be free of all obstructions.
 - iv. All risers must be plumb within $\pm 1/8$ inch or 3.2 mm.
 - b. **Concrete.** All concrete must have a minimum compressive strength of 3000 p.s.i.

c. In the event the job site is not ready as per the above-stated requirements or any agreed-upon work schedule, Ducharme will continue to move forward with the fabrication of the seating and all invoices will remain due and payable as per the payment terms in Section 3. Any required storage of materials as a result of such failures will be subject to additional fees as deemed fit by Ducharme.

- 7. Price Escalation and Non-Availability of Materials & Labor.** The contract price for the subcontracted work has been calculated based on the current prices for the applicable materials and labor. However, the market for materials and labour is considered to be volatile, and sudden price increases or non-availability can occur. As a result, material and labor prices are subject to price escalation.

Ducharme will use its best efforts to obtain the lowest possible prices from available from material suppliers but should there be an increase in the prices of the contracted materials, Contractor agrees to pay such cost increase to Ducharme.

In addition, if there is a significant delay in obtaining or non-availability of any material or equipment through no fault of Ducharme, the contracted fees, time of completion, or other applicable contract requirements shall be equitably adjusted by a Change Order as needed to accommodate such delay or non-availability.

Only claims by Ducharme for payment of a "significant" cost increase shall require written notice delivered by Ducharme to Contractor stating the increased cost, the material or labor in question, and the source of supply, supported by invoices or bills of sale. A change in price of an item, material, labor, or equipment will be considered significant when the price increase is equal to or more than five percent (5%) of the original contract price for the item.

- 8. Insurance.** Ducharme maintains such insurance coverage as is appropriate to protect itself as a subcontractor from claims arising out of subcontractor work, whether the operations are by Ducharme, or any of Ducharme's consultants, subcontractors or anyone directly or indirectly employed by any of them, or by anyone for whose acts Ducharme may be liable. Ducharme will maintain such additional coverage as may be required by any prime agreement or agreement between Ducharme and Contractor.
- 9. Limitation of Liability.** Ducharme assumes no liability or responsibility for any (i) errors, mistakes, or inaccuracies of contract documents; (ii) personal injury or property damage, of any nature whatsoever, resulting from the performance of the subcontracted work. In no event will Ducharme be liable for any loss of time, inconvenience, commercial loss, loss of profits or other incidental, special, or consequential damages to the fullest extent allowed by law.

Except as specified in any separate writing between Contractor and Ducharme, Ducharme's total liability under any contract between Ducharme and Contractor, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to the amounts actually paid by Contractor to Ducharme under any such contract.

- 10. Indemnification.** Contractor agrees to indemnify, defend and hold harmless Ducharme and its officers, directors, employees and agents, from and against all injuries, claims, liabilities, losses, costs, damages, judgments, penalties, fines, demands, causes of action, suits, attorneys' fees, court costs and other legal expenses, insurance deductibles and all other expenses arising out of or relating to, directly or indirectly, from: (i) the negligent, grossly negligent, or intentional act or omission of Contractor or its directors, officers, employees, agents or their subcontractors, (ii) any breach by Contractor of, or Contractor's failure to perform any of its obligations under, any contract between Ducharme and Contractor, and (iii) any act or omission of Contractor in connection with the subcontracted work.
- 11. No Limitation of Rights or Remedies.** Nothing shall limit any rights or remedies not expressly waived by Ducharme in writing which Ducharme may have under applicable lien laws or payment bonds.
- 12. Representations and Warranties.** Ducharme and Contractor respectively represent and warrant to each other that each is fully authorized and empowered to enter into a contract for subcontracted work and

that their entering into any such contract to each parties' knowledge, including the performance of their respective obligations, will not violate any other agreement between Ducharme or Contractor respectively and any other person, firm, or organization or any law or governmental regulation.

- 13. Force Majeure.** Ducharme will not be liable for any failure or delay in performing an obligation under any contract between Ducharme and Contractor that is due to any of the following causes, to the extent its beyond Ducharme's reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic (including the COVID-19 pandemic), quarantine, civil commotion, a failure by a third-party provider or utility provider, labor shortages, breakdown of an internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of materials or energy. In the event of such force majeure events, Ducharme shall be entitled to an equitable adjustment in schedule or performance time of the subcontracted work.

The parties acknowledge that while current events related to the COVID-19 pandemic are known, future impacts of the outbreak are unforeseeable and shall be considered a force majeure event to the extent that they prevent the performance of either party's obligations under any contract.

- 14. Product Warranty.** Ducharme warrants its work and materials against defects. Ducharme's warranty applies to the original purchaser (i.e. the original property owner) of new products *only*. This warranty is based on defects in materials or their installation when both are provided by Ducharme, which results in a product failure during the applicable time period. Notification of any defect must be submitted to Ducharme in writing to the address listed herein prior to the expiration of the warranty period by the original purchaser of the new product. Ducharme will determine the course of action by repairing or replacing the defective product. The warranty includes cost of labor, materials, and freight for the first year and materials for subsequent years. The diagnostic work, response time, labor scheduling, and shipments are exclusively controlled by Ducharme.

a. **Warranty Periods**

10 years	5 years	3 years	1 year
Steel structural standards	Component parts of operating mechanisms	Plastic components and paint finishes	Wood and other surface finishes

b. **Exclusions.** The following items are NOT covered by the above warranty.

- i. Conditions that exist as a result of normal wear and tear, neglect, or vandalism
- ii. Transportation claims
- iii. Products that have been moved, altered, or damaged by the original purchaser
- iv. User attached accessories
- v. Consumable products such as lighting
- vi. Maintenance of products not conforming to recommendations as set by Ducharme
- vii. COM fabric as specified by the original purchaser whether purchased by the property owner or Ducharme
- viii. Natural variations in wood, leather, and other natural materials
- ix. Product color fade
- x. Rust on non-galvanized components used outside